Pioneer Valley Planning Commission

PVPC DLTA Application Form 2027
(Please complete and return it electronically)

Applicant Information

Lead Municipality and Project Name: _____

Project Manager* Name & Title: _____
Project Purpose: _____

_____

Phone Number AND Email Address: _____

**Note: The Project Manager is the person who will be the day-to-day contact for the project and who will represent the municipality/project team in regular communication with PVPC.*

(A) Project Description (Please use as the template for your response).

1. Project Name

2. Identify category**:** As in past years, the proposed DLTA project(s) must fall into one of the following five general priority categories to be considered eligible for technical assistance:

- Planning Ahead for Housing (or to help reach the Statewide Housing Production Goal)
- Planning Ahead for Growth (land use or economic development planning, zoning. etc.)
- Supporting the Housing Choice Initiative
- Regional efforts and concerns
- Shared municipal services projects

3. Briefly describe the project, including the intended community impact, geographic location, and project deliverables.

4. Project Objective / Community Need:
Briefly describe how the project addresses community needs. Note any previous or current planning efforts that this project may advance. Reference any local plans, data sources, or studies.

5. Description of desired deliverables which you would like from this project and the type of assistance requested. Please identify how it fits with a Community Compact best practice if appropriate

6. Shared or Regional Effort
Does this project involve multiple municipalities?
Yes ☐ No ☐
If yes, please list the municipalities who will partner with you on this project.

7. Does this project involve other organizations (e.g., additional municipal departments or non-municipal partners such as community-based organizations, Chambers of Commerce, state or other public entities)?
Yes ☐ No ☐
If yes, please list the organizations you anticipate working with.

8. What is your anticipated timeline for completion of this project? Are there specific milestones or phases that should be noted?

9. Did you work with a PVPC staff member to develop this project concept? Yes ☐ No ☐
If yes, which staff person? _____

10. How did you hear about the PVPC's DLTA program?

☐ PVPC website
☐ PVPC social media
☐ PVPC staff (please state who, if possible)
☐ Other (please specify)

Note: If your project is awarded, PVPC will work with you to develop a scope of work on or before March 1, 2027.

Applicant Name: _____

Applicant Title: _____

Date: _____

(B) Required Signatures – Application Signature Page

(The application must also be signed by your community's CEO)

Project Name _____

City/Town of _____

CEO Name: _____

CEO Signature: _____

Date: _____

Feel free to attach other documents as needed.

Submit Application (Electronic Preferred) to the PVPC to the attention of:

Laura Bandara, Deputy Director, Land Use and Environment Department
Pioneer Valley Planning Commission
60 Congress Street- Floor 1, Springfield MA 01104
413-781-6045 x 358
RE: DLTA 2027 Submission
Lbandara@pvpc.org

REMINDER – You must discuss your potential project with PVPC staff before submitting your application.