

Federal Highway Administration Quarterly Progress Report

REPORTING AGENCY: Pioneer Valley Planning Commission

FEDERAL FISCAL YEAR: 2022

Task # / Description	Task Budget	Estimated Q1 Expenses	Estimated Expenditures to Date	Quarter: % Quarterly Accomplishments	1st % FFY Accomplishments
1.0 Manage. & Cert. of the 3C Process					
1.1 Management of the 3C Process	\$40,000.00	\$9,837	\$9,837	25%	25%
1.2 Unified Transportation Work Program	\$15,000.00	\$0	\$0	0%	0%
1.3 Public Participation Process	\$26,000.00	\$5,377	\$5,377	21%	21%
1.4 TIP Development	\$131,250.00	\$29,441	\$29,441	22%	22%
1.5 Title VI & Environmental Justice	\$78,750.00	\$17,804	\$17,804	23%	23%
Subtotal	\$291,000.00	\$62,460	\$62,460	21%	21%
2.0 Technical Support & Data Collection					
2.1 Traffic Counting	\$35,000.00	\$7,188	\$7,188	21%	21%
2.2 Reg. Travel Demand Modeling/Clean Air	\$85,000.00	\$18,954	\$18,954	22%	22%
2.3 GIS, Mapping and Graphics	\$90,000.00	\$21,477	\$21,477	24%	24%
2.4 Information Center	\$37,000.00	\$15,629	\$15,629	42%	42%
2.5 Region PMS- Data Collection	\$42,000.00	\$9,883	\$9,883	24%	24%
Subtotal	\$289,000.00	\$73,130	\$73,130	25%	25%
3.0 RTP Planning					
3.1 Regional Bicycle and Pedestrian Planning	\$75,000.00	\$18,706	\$18,706	25%	25%
3.2 Bike Share Implementation	\$17,500.00	\$4,470	\$4,470	26%	26%
3.3 Regional Freight Planning	\$30,000.00	\$7,369	\$7,369	25%	25%
3.4 Regional CMS--Project Development	\$106,250.00	\$26,321	\$26,321	25%	25%
3.5 Regional PMS--Project Development	\$50,000.00	\$11,810	\$11,810	24%	24%
3.6 Regional Performance Measures Assessment	\$18,750.00	\$4,530	\$4,530	24%	24%
3.7 Regional Safety and Planning Studies	\$115,872.00	\$34,964	\$34,964	30%	30%
3.8 Transit System Surveys & Route Implementation	\$247,500.00	\$27,479	\$27,479	11%	11%
3.9 Regional Transit Planning	\$268,750.00	\$30,025	\$30,025	11%	11%
3.10 Paratransit Planning Assistance	\$35,000.00	\$3,995	\$3,995	11%	11%
3.11 Climate Change Implementation	\$19,000.00	\$2,748	\$2,748	14%	14%
3.12 Green Streets and Infrastructure	\$19,000.00	\$1,612	\$1,612	8%	8%
Subtotal	\$1,002,622.00	\$174,028	\$174,028	17%	17%
4.0 Ongoing Transportation Planning					
4.1 Implementing the Regional Land Use Plan	\$15,000.00	\$1,498	\$1,498	10%	10%
4.2 Scenic Byways Support	\$7,000.00	\$655	\$655	9%	9%
4.3 Local Pavement Management Program	\$25,000.00	\$0	\$0	0%	0%
4.4 Local Technical Assistance	\$34,000.00	\$8,050	\$8,050	24%	24%
Subtotal	\$81,000.00	\$10,203	\$10,203	13%	13%
Direct Costs	\$20,000	\$4,012	\$4,012	20%	20%
TOTAL	\$1,683,622	\$323,833	\$323,833	19%	19%



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

Task: 1.1 Management of the 3-C Process

Progress

1. Reviewed task budgets
2. developed staff hour assignments for January
3. reviewed resumes for transit planner recruitment
4. Reviewed contract, task budgets.
5. Submittals items to MassDOT for approval
6. Developed staff hour assignments for the month of November
7. Finalized invoices for FY2021
8. Reviewed staff budgets and assigned hours for the month of October
9. Attended full transportation section meeting to review FY2022 staff responsibilities on 10/27
10. Conducted routine management and support including billing

Products

Meetings

Objectives

Task: 1.2 Unified Planning Work Program

Progress

1. No hours charged to task
2. No hours charged to task
3. No hours charged to task

Products

Meetings

Objectives

Task: 1.3 Public Participation Process

Progress

1. Prepared meeting materials
2. Attended presentation on revised MassDOT public participation plan
3. Attended JTC meeting on 11/10
4. Attended MPO meeting on 11/23
5. Attended PVPC Executive Committee Meeting on 11/4
6. Participated in Statewide discussion of virtual meeting formats and updated to the Massachusetts Public Participation Plan
7. Responded to inquiries regarding public participation related to the TIP and CIP.
8. Reviewed FHWA requirements for updated to the MPO Public Participation Plan including revision schedule
9. Attended the PVPC MPO meeting on 10/26
10. Attended the ValleyBike meeting on 10/20
11. Attended PVPC JTC meeting on 10/13

Products

Meetings

1. 10/13
attendees: Roux
topic: JTC
location: zoom
2. 10/20
attendees: Roux
topic: ValleyBike
location: zoom
3. 10/26
attendees: Roux
topic: MPO
location: zoom
4. 11/10
attendees: Roux
topic: JTC Meeting
location: Zoom
5. 11/23
attendees: Roux
topic: MPO Meeting
location: Zoom
6. 11/4
attendees: Roux
topic: PVPC Executive Committee Mtg
location: Zoom

Objectives

Task: 1.4 Transportation Improvement Program (TIP) Development

Progress

1. Began work on TIP Development Schedule
2. Reviewed project status in preparation for TIP development
3. Began work on uploading PVTA CIP into Grantsplus+
4. Reviewed TIP projects
5. Routine Maintenance to TIP database
6. CIM Journal Review
7. Transit TIP Amendment - including legal notice and web site
8. Prepared for JTC and MPO meetings
9. Reviewed CIM Journal
10. Updated TIP Database to reflect current information
11. Final Review to ensure FFY 2021 TIP is completed
12. Began Review of status of FFY 2022 projects
13. Worked on Draft TEC Update

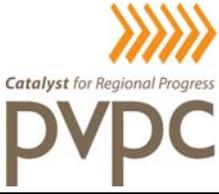
Products

1. Transit TIP Amendment
2. Legal notice
3. Final FFY 2021 Project Status
4. TEC Presentation

Meetings

1. 10/13/2021
attendees: Andy, Gary, Dana
topic: TIP (JTC)
location: Zoom
2. 11/10/21
attendees: Andy, Dana, Gary
topic: TIP at JTC
location: Zoom
3. 11/28/21
attendees: Andy, Dana, Gary
topic: TIP at MPO
location: Zoom

Objectives



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

Task: 1.5 Title VI and Environmental Justice

Progress

1. Responded to staff inquiries regarding Justice40 and transit planning
2. Attended FHWA training on new regulations including Justice 40
3. Worked on new measures/definitions of environmental justice populations.
4. Reached out to Holyoke Bicycle and Pedestrian Committee and attended a meeting regarding bike parking.
5. Responded to inquiries regarding transit ridership populations and existing GIS EJ layers.
- 6.
7. Attended the Western Massachusetts Transportation Advocacy Network zoom meeting.
8. Reviewed a TRB paper on transportation network accessibility.
9. Attended the Healing Racism two-day workshop.
10. Reviewed UPWP tasks related to EJ and Title VI
11. Attended training on using FHWA's new environmental justice screening tool.
12. Attended paratransit appeal hearing, explained process to appellant and her team of advocates, reviewed supporting documentation, facilitated discussion and decision follow up with appeal committee members, prepared decision letter, and delegated mailing task.

Products

Meetings

Objectives

Task: 2.1 Traffic Counting

Progress

1. Responded to traffic count requests.
2. Converted all count files to a format compatible for upload to MS2.
3. Uploaded all counts to MS2.
4. Requested quotes for new Jamar tube counters.
5. Responded to traffic count requests.
6. Performed traffic counts in Springfield.
7. Collected traffic count data from Page Boulevard
8. Began to finalize the FFY 2021 count program
9. Installed count sticks to compare results as to real-time counting

Products

Meetings

Objectives



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

Task: 2.2 Regional Travel Demand Modeling/Clean Air Planning

Progress

1. Attended webinar and creating maps with Census Data
2. Attended webinar on data use proficiency
3. Participated in the Western Massachusetts Transportation Advocacy virtual monthly meeting
4. Worked on bike month summary report
5. Attended the statewide socioeconomic projections meeting using the 2020 census data on behalf of PVPC
6. Met with Data manager at PVPC to discuss use of the PUMA data in the Travel Demand Model and received updates on 2020 PUMA geographies and discussed necessary modifications.
7. Met with PVPC Data Center Manager to discuss uses of PUMA census geography for transportation analysis and model.
8. Reviewed historic PUMA geography and data used in the travel demand model.
9. Met with colleague to discuss the development of the Travel Demand Model.
10. Discussed new proposed PUMA geography and their impact on our regional travel demand model.
11. Reviewed zoning bylaw links and available zoning maps for the communities in the Pioneer Valley Region.
12. Helped colleague install TransCAD software on a new office laptop.
13. Attended the statewide Socioeconomic Projections Committee zoom meeting.
14. Attended the Pioneer Valley Commission meeting to receive updates on the recent Rail Study.
15. Attended CTPP spotlight on Commuting in America report meeting online.
16. Finalized the Bike Month Draft report.
17. Attended MassBike Annual Meeting online
18. Met with colleague to discuss travel demand forecasting in the Pioneer Valley and the historic TransCAD macro development.
19. Reviewed projects submitted for CMAQ consultation and attended the state's quarterly meeting on behalf of PVPC.
20. Attended the statewide socioeconomic projections committee to discuss methodology applied to 2020 census data on behalf of PVPC.
21. Attended Transportation staff meeting
22. Attended the Western Massachusetts Transportation Advocacy Network virtual meeting.

Products

Meetings

Objectives



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

Task: 2.3 GIS, Mapping and Graphics

Progress

1. Worked on Cartegraph pavement data integration with Cartegraph technical support, for the conversion over to their new web-based platform.
2. Reworked Rte. 20 Corridor Study story map from Adobe Spark to new Adobe Creative Cloud Express program.
3. Updated Monson pavement management report and presentation.
4. Designed mock-ups for updating images on Word Press MPO header images.
5. Continued to work with Cartegraph to convert maps and pavement data over to new Cartegraph OMS online platform.
6. Worked on PVTA Title VI map data.
7. GIS staff updated and maintained mapped data sets, including ArcGIS Online.
8. GIS Staff worked on municipal zoning geodatabase development.
9. Updates to Longmeadow Pavement Management PowerPoint presentation.
10. Created new PowerPoint presentation for Pavement Management in Monson.
11. Worked on Route 20 Corridor Study story map.
12. Worked on updates and conversion of Cartegraph data in preparation of move to web-based application.

Products

Meetings

Objectives

Task: 2.4 Information Center

Progress

1. Extensive work on annual updates for regional database
2. Work on updating regional data website and regional COVID-19 recovery data indicators.
3. Discuss with transportation staff best ways to display regional bike and transportation data.
4. Updated Regional Indicators
5. Database updates
6. Regional database data updates.
7. Met with Transportation staff and state data center to discuss inclusion of PUMA data in regional transportation model.
8. Updates to regional data indicators website.

Products

Meetings

Objectives



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

Task: 2.5 Regional Pavement Management System - Data Collection

Progress

1. Continued with pavement distress data collection in Holyoke.
2. Continued with pavement distress data collection in Ludlow.
3. Continued with pavement distress data collection in Holyoke.
4. Started data collection in Ludlow.

Products

Meetings

Objectives

Task: 3.1 Regional Bicycle, Pedestrian, and Complete Streets Planning

Progress

1. Viewed presentations from MassDOT Moving Together Conference; including new MS2 database and safe roads initiatives
2. Reviewed and commented on MassDOT Safe Speeds initiative and online content.
3. Prepared draft agenda items for proposed JTC bike-ped-complete streets meeting in January
4. Attended presentation and training on the new Shared Streets and Spaces program
5. Worked on an EDA grant proposal with Uconn to expand the regional counting program.
6. Participated in training session on the use of Streetlight Data for bicycle and pedestrians.
7. Researched bicycle and pedestrian count equipment technology
8. Released draft report on Bay State Bike Month for review and comment
9. Distributed bicycle and pedestrian crash data to Springfield.
10. Coordinated regional meeting on connections between West Springfield, Westfield, and Holyoke.
11. Review bikeshare station costs for E-bikes
12. Downloaded strava data layers for Hampshire and Hampden County.
13. Reviewed MassTrails grant application.
14. Installed bicycle and pedestrian traffic counter on the Redstone Rail Trail in East Longmeadow.
15. Responded to requests from the Town of East Longmeadow regarding reports for seasonal trail use on the Redstone Rail Trail.
16. Attended MassBike annual meeting
17. Attended Walk/Bike Springfield meeting
18. Participated in the New Haven to Northampton Canal Greenway meeting and coordination event
19. Attended annual meeting of the Friends of the Northampton Trails and Greenways.
20. Reviewed draft report on Bay State Bike Week.
21. Reviewed MassDOT new speed initiative guidance.
22. Met with supervisor, and colleague to prepare for the bike share promotion event.
23. Staffed the first grant funded bike share and active life style promotion event in Holyoke and prepared a report summarizing the day and initiative.
24. Discussed bike month events recap outreach with colleague and created an excel sheet document for use in reporting outcome by various participating entities.

Products

Meetings

Objectives

Task: 3.2 Bike Share Implementation

Progress

1. Attended ValleyBike meeting on 12/15
2. Presented on ValleyBike at Moving Together Conference
3. Developed ValleyBike PowerPoint presentation for Moving Together
4. Updated information on monthly usage through 10/20201 for Valley Bike
5. Worked on PowerPoint presentation for the Moving together conference.
6. Updated the ValleyBike database to reflect current information on use.

Products

Meetings

1. 12/15
attendees: Roux
topic: ValleyBike
location: Zoom
2. 12/9
attendees: Roux
topic: Moving Together Conference
location: Zoom

Objectives

Task: 3.3 Regional Freight Planning

Progress

1. Attended and presented at Truck Parking Workshop on 12/2
2. Attended TMG meeting on 12/7
3. Continued work on low clearance structure inventory report
4. Reviewed PVPC Freight Plan
5. Prepared Presentation for the FHWA Truck Parking Workshop
6. Participated in Day 1 of the FHWA Truck Parking Workshop
7. Reviewed data inputs on the Regional Over height Structures Report
8. Continued work on the draft report

Products

Meetings

1. 11/30
attendees: Roux
topic: FHWA Truck Parking Workshop
location: virtual
2. 12/2
attendees: Roux
topic: FHWA Truck Parking Workshop
location: Zoom

Objectives

Task: 3.4 Regional Congestion Management Process

Progress

1. Prepared presentation materials for January Data Users Group
2. Park and Ride data collection
3. Continued to work with RITIS data
4. Reviewed information in BIL on potential planning rule and performance measures changes
5. Attended TMG meeting on 12/9
6. Attended the Healing Racism Seminar on 11/15 and 11/16
7. Met with staff to discuss a study of unpaved roads for the Town of Huntington
8. Attended DUG Meeting on 11/10
9. RITIS XD data manipulation
10. CMP Bottle neck listing
11. Began summary of bottlenecks
12. Continued to work with raw RITIS XD data
13. Continued to Work on CMP Ranking update
14. Draft Top Segments for use in Bottleneck Ranking
15. Park and Ride Data Collection
16. Continued to review segment ranking for use in CMP and Bottle neck
17. Assessed the draft products to data on the CMP corridors and Bottlenecks
18. Participated in the PL Subcommittee Meeting on 10/28

Products

1. Bottleneck list
2. Power Point Presentation
3. Draft segment LOTTR Ranking

Meetings

1. 11/10
attendees: Roux
topic: DUG Mtg
location: zoom
2. 11/15
attendees: Roux
topic: Healing Racism Seminar
location: Springfield Technical Community College
3. 11/16
attendees: Roux
topic: Healing Racism Seminar
location: Springfield Technical Community College
4. 12/9
attendees: Roux
topic: TMG
location: Zoom

Objectives



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

Task: 3.5 Regional Pavement Management System-Project Development

Progress

1. Started pavement distress data entry in Ludlow.
2. Continued with pavement distress data entry in Chicopee.
3. Continued with pavement distress data entry for Granby and Chicopee.

Products

Meetings

Objectives

Task: 3.6 Regional Performance Measures Assessment

Progress

1. Updated information in MassBuilds
2. Prepared zoning information for submittals to MAPC for use in statewide model development
3. Attended DUG meeting on 12/8
4. Began review of new safety target data
5. Reviewed new development data for entry into massbuilds
6. worked on zoning information requested by MassDOT
7. Reviewed draft TEC changes and developed proposed new scoring changes to present to the JTC.

Products

Meetings

1. 12/8
attendees: Roux
topic: DUG
location: Zoom

Objectives

Task: 3.7 Regional Safety and Planning Studies

Progress

1. Attended JTC on 12/8
2. Reviewed statewide safety data for performance measure development
3. Attended Moving Together on 12/7
4. Worked on Completing West Springfield Westfield Street Study
5. Worked on Route 20 study recommendations
6. Met with staff to review progress on Route 20 safety study
7. reviewed pedestrian safety data for the City of Westfield
8. Reviewed draft data for the West Springfield Route 20 Safety Study
9. Attended the TMG Meeting on 10/5
10. Met with transportation managers to jointly develop an agenda for the November TMG meeting
11. Participated in the PVPC Commission Meeting on 10/14
12. Worked on Route 20 Traffic Data and Study

Products

Meetings

1. 10/14
attendees: Roux
topic: PVPC Commission Meeting
location: Zoom
2. 10/26
attendees: Roux
topic: TMG Agenda setting meeting
location: Zoom
3. 10/5
attendees: Roux
topic: TMG Meeting
location: Zoom
4. 12/7
attendees: Roux
topic: Moving Together
location: Zoom
5. 12/8
attendees: Roux
topic: JTC
location: Zoom

Objectives

Task: 3.8 Transit System Surveys & Route Impementation

Progress

1. Review of PVTA's ASP
2. Updated Safety Concern Acknowledgement form
3. Enhancing Mobility Innovation NOFO Review
4. TAM Plan 2022 Update Research
5. FTA RFI on Title VI Review
6. Enhancing Mobility Innovation Grant Requirements
7. Researching government data sources
8. TNC Data
9. TAM Plan Fleet Transition Plan Considerations
10. Employment Impacts on Transit
11. Climate Resilience Planning Tabletop Prep to support CPT-HST Plan and PVTA ASP
12. National Transit Database Update
13. EMI Grant ADA/Demand Response Software
14. EMI Grant considering capabilities of VIA, Bytemark, Giro, SpareLabs, Moovit, TransLOC
15. Analysis of BusPlus users survey results
16. Continued to work on TAM Plan update
17. TAM Pan Update - Reconciling TransAm
18. TAM Plan Update - Reconciling Certified Inventories
19. TAM Plan Update - Reconciling Finance Dept Inventories
20. TAM Plan Update - Initial OPMI Statistics
21. Netplan Testing
22. TAM Plan - Reconciliation of UMTS July 2021 Inventory
23. VATCo Driver Shortage Service Changes - R44, R42, R41, B43, B48
24. SATCo Driver Shortage Service Changes - X90 rerouting
25. Northern System Customer Survey Methodology (2022 Plan)
26. TAM Plan Update - Process documents for Tolu
27. TAM Plan Update - TERM Condition Rating Static Methodology
28. Documenting Netplan Concerns
29. X90 Options Sent
30. PVTA Agency Safety Culture Survey Results
31. TAM Plan Update - Supposed missing vehicles list
32. Maps for PVTA

Products

1. Data Sources v.2.pdf
2. 2021 Bytemark Survey Results

Meetings

1. 10/14/2021
attendees: Peter K, Alex F, Amelia M, Dana R
topic: Weekly PVPC Transit Team Meeting
location: Zoom



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

2. 10/14/2021
attendees: Peter K, PVTA: Tolu
topic: Weekly Check-In with Tolu
location: Zoom
3. 10/3/2021
attendees: Peter K, PVTA: Tolu
topic: TAM Plan
location: Zoom
4. 10/4/2021
attendees: Peter K. PVTA: Tolu
topic: TAM Plan
location: Zoom
5. 10/5/2021
attendees: Peter K, Dana R, Alex F, Amelia M, PVTA: Tolu and Paul
topic: Service Visioning Meeting
location: Zoom
6. 10/6/2021
attendees: Peter K, PVTA: Tolu and Operators, GIRO Netplan
topic: Netplan Testing Meeting
location: Zoom
7. 10/6/2021
attendees: Peter K., Alex F, Amelia M, PVTA: Tolu, Paul
topic: VATCo Driver Shortage Options
location: Zoom
8. 10/7/2021
attendees: Peter K, PVTA: Tolu
topic: Weekly Check-In with Tolu
location: Zoom
9. 10/8/2021
attendees: Peter K, Amelia M, Alex F, Dana R
topic: Weekly PVPC Transit Team Meeting
location: Zoom
10. 10/8/2021
attendees: Peter K, SATCo: Jonathan M
topic: x90 Modeling
location: Zoom
11. 12/1/2021
attendees: Peter K. PVTA: Paul Burns
topic: PVTA ASP Implementation
location: Zoom
12. 12/1/2021
attendees: Peter K. PVTA: Paul Burns and Operators
topic: PVTA Safety Committee
location: Zoom
13. 12/10/2021
attendees: Peter K, Alex F, Amelia M, Dana R
topic: PVPC Transit Team Meeting
location: Zoom



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

14. 12/10/2021
attendees: Peter K, PVTA: Tolu
topic: Weekly Check-in Meeting
location: Zoom
15. 12/13/2021
attendees: Peter K.
topic: VIA Paratransit Webinar
location: Zoom
16. 12/16/2021
attendees: Amelia M., FTA representative, representatives from other AIM or IMI grant recipients
topic: AIM+IMI Novel Data Sources Group meeting
location: Zoom
17. 12/2/2021
attendees: Peter K. PVTA: Tolu
topic: Weekly Check-In Meeting
location: Zoom
18. 12/20/2021
attendees: Amelia M., Tolu O., Mohammed M. from Umass NARS Lab, Jimi O. from Umass NARS Lab, Justin J. (FTA)
topic: AIM FTA Meeting
location: Zoom
19. 12/3/2021
attendees: Peter K, Amelia M, Alex F., Dana R.
topic: PVPC Weekly Transit Team Meeting
location: Zoom
20. 12/7/2021
attendees: Peter K, Amelia M, Alex F, PVTA: Tolu
topic: PVTA-PVPC Fortnightly Meeting
location: Zoom
21. 12/9/2021
attendees: Peter K., Various PVPC, Various Community Leaders
topic: Climate Resilience Extreme Heat Tabletop Exercise
location: Zoom

Objectives

Task: 3.9 Regional Transit Planning

Progress

1. PVTA schedule updates.
2. EMI grant Algorithmic paratransit scheduling IT Systems
3. Responded to requests regarding grant application.
4. TransCAD PVPC Model Macro code translation
5. Justice40 Initiative Mapping Concepts
6. Review of new PVTA G5 Plans
7. Buses and Bus Facilities Grant - Racial Equity Policies and Planning Docs
8. Buses and Bus Facilities Grant - Racial Equity Facts and Figures
9. Buses and Bus Facilities Grant - Review of past grant recipients
10. Justice40 Initiative - Demographics of the Umass Population
11. Buses and Bus Facilities Grant - Amherst Commuter Flow Estimates (ACS 2019)
12. Buses and Bus Facilities Grant - Racial Equity Map
13. Buses and Bus Facilities Grant - Rider survey data (2016-2019)
14. National Transit Database - New B79 Route Data
15. Justice40 Initiative - Low Income Housing to Census Tract Household Map
16. Buses and Bus Facilities Grant - PVTA Route Map
17. Buses and Bus Facilities Grant - PVTA Service Area Map
18. Justice40 Initiative Write Up or Buses and Bus Facilities Grant
19. PVTA Agency Safety Plan - Updating Vehicle Replacement/Rehab Program TIP List
20. Buses and Bus Facilities Grant - Ridership Estimates
21. Justice40 Initiative - Low Income Energy Affordability Data (LEAD) Tool
22. Justice40 Initiative - Labor Market Information (LMI) Unemployment Levels
23. TAM Plan 2022 Process
24. Agency Safety Plan - Review for PVTA Safety Committee Meeting
25. Bipartisan Infrastructure Bill Research
26. Bus stop shelter analysis #506
27. External Stressors on APC Ridership - Unemployment
28. External Stressors on APC Ridership - Weather (cold/rain)
29. R Studio Review
30. Afghanistan Refugee Outreach for free transit passes project
31. Google Mobility Report COVID-19
32. Apple Mobility Report COVID-19
33. Trained planning staff in using R for data visualization
34. Trained planning staff in pulling data from PVTA avail data base using SQL script
35. provided PVTA with monthly APC data updates to RouteStopMonth and RouteDate aggregations
36. Justice40 Initiative for PVTA Grants - CDC Social Vulnerability Index
37. EMI Grant Demonstration of Innovation
38. EMI Grant Write-Up
39. EMI Grant Federal Requirements for Algorithm
40. EMI Grant State and local rules
41. EMI Grant CPT-HST Plan Compliance
42. EMI Grant Senior Dial a ride rules



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

43. EMI Grant Demonstration of benefits
44. EMI Grant Demonstration of benefits exiting capabilities
45. EMI Grant Demonstration of benefits paratransit survey review
46. EMI Grant Demonstration of Innovation Potential product requirement documents
47. EMI Grant Demonstration of innovation outline
48. EMI Grant Product requirements document
49. EMI Grant Demonstration of innovation Entity-Relationship diagram
50. TAM Plan Update - TERM Ratings Sent to PVTA
51. PVTA System Maps for Grants
52. Buses and Bus Facilities - NOFO Research
53. Buses and Bus Facilities - Justice40 Initiative Research (Executive Order, FTA Interim Rule)
54. X90 Route Variations sent to PVTA
55. PVTA Driver Shortage Survey sent to PVTA
56. 2022 Northern System Customer Survey - survey question review (from 2021 attempt)
57. TAM Plan Update - Updated OPMI Stats
58. TAM Plan Update - Reconciliation TransAm Data
59. National Transit Database Update
60. Buses and Bus Facilities - Potential Data Sources
61. TAM Plan Update Finalized and Sent
62. PTASP Implementation process
63. G5 stop and APC map sent to Tolu
64. R10 Route Analysis

Products

1. PVTA December Monthly Ridership Report
2. External Stressors on APC Ridership

Meetings

1.
attendees:
topic:
location:
2. 10/15/2021
attendees: Peter, Alex, Amelia, Dana
topic: PVPC Transit Team Meeting
location: Zoom
3. 10/21/2021
attendees: Peter, Alex, Amelia, PVTA: Tolu, Paul, Sandra, All Operators
topic: Service Review Meeting
location: Zoom
4. 10/21/2021
attendees: Peter, PVTA: Tolu
topic: Weekly check-in meeting
location: Zoom
5. 10/26/2021
attendees: Peter, PVTA: Paul and Ben
topic: PTASP Safety Targets and PTASP Implementation
location: Zoom



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6. 10/27/2021
attendees: Peter K, PVTA Safety Committee, Paul and Ben
topic: PVTA Safety Committee
location: Zoom
7. 10/28/2021
attendees: Peter K, PVTA: Tolu
topic: Weekly Check In Meeting
location: Zoom
8. 10/28/2021
attendees: Peter, Alex, Amelia, PVTA Tolu, Paul, Operators
topic: Route Efficiencies Meeting
location: Zoom
9. 10/29/2021
attendees: Peter, Amelia, Alex
topic: PVPC Weekly Transit Team Meeting
location: Zoom
10. 11/09/2021
attendees: Amelia (lead), Alex, Peter, Tolu (PVTA)
topic: R Training
location: virtual
11. 11/1/2021
attendees: Peter, Alex, Amelia, PVTA: Operators, Paul, Tolu
topic: PVTA X90 and G5 Meeting
location: Virtual
12. 11/10/2021
attendees: All Staff
topic: PVPC All Staff Meeting
location: Virtual
13. 11/11/2021
attendees: Peter, PVTA: Tolu
topic: Weekly PVTA Check In
location: Virtual
14. 11/16/2021
attendees: Amelia, Alex, Peter, Dana, Paul (PVTA), Tolu (PVTA)
topic: Service Visioning Meeting
location: virtual
15. 11/16/2021
attendees: Peter
topic: UDOT Justice40 Initiative Webinar
location: Virtual
16. 11/17/2021
attendees: Peter
topic: Extreme Heat Safety Tabletop (Agency Safety Plan Compliment)
location: Virtual
17. 11/18/2021
attendees: Amelia, Various AIM and IMI grant recipients, FTA AIM Subgroup coordinators
topic: AIM FTA Novel Data Sources Meeting
location: virtual



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

18. 11/18/2021
attendees: Peter
topic: VIA Webinar on Bipartisan Infrastructure Bill
location: Virtual
19. 11/19/2021
attendees: Amelia, Tolu (PVTA), Mohammed (Umass), Jimi (Umass), Justin (FTA)
topic: AIM PVTA ODX Group FTA Meeting
location: virtual
20. 11/19/2021
attendees: Peter, Alex, Amelia
topic: PVPC Transit Team Meeting
location: Virtual
21. 11/23/2021
attendees: Peter, Alex, Amelia, PVTA: Tolu
topic: PVTA-PVPC Fortnightly Meeting
location: Virtual
22. 11/30/2021
attendees: Amelia, Alex, Peter, Dana, Paul (PVTA), Tolu (PVTA)
topic: Service Visioning Meeting
location: virtual
23. 11/4/2021
attendees: Peter, PVTA: Tolu
topic: Weekly Check-In with PVTA
location: Virtual
24. 11/5/2021
attendees: Peter, Alex
topic: B79 NTD Data Discussion
location: Virtual
25. 11/5/2021
attendees: Peter, Alex, Amelia, Dana
topic: Weekly PVPC Transit Team Meeting
location: Virtual
26. 11/9/2021
attendees: Peter, USDOT Webinar
topic: Justice40 Initiative
location: Virtual
27. 12/15/2021
attendees: Peter K, Amelia M, Alex F, Dana R, PVTA: Tolu, Paul
topic: Service Visioning Meeting
location: Zoom
28. 12/15/2021
attendees: Peter K, PVTA: Paul, Sandra, WSU Students
topic: WSU Organizational Management Project Presentation
location: Zoom
29. 12/16/2021
attendees: Peter K, Alex F, Amelia M, PVTA: Various
topic: Service Review Meeting
location: Zoom



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

30. 12/21/2021

attendees: Peter K, Alex F, Amelia M, PVTA: Tolu

topic: PVTA-PVPC Fortnightly Meeting/Government Data Sources Presentation

location: Zoom

31. 12/23/2021

attendees: Peter K, PVTA: Tolu

topic: Weekly Check-In

location: Zoom

Objectives

Task: 3.10 Paratransit Planning Assistance

Progress

1. Attended the PVTA paratransit appeal hearing and discussed with committee decision regarding eligibility of appellant. Informed applicant about senior van service eligibility.
2. Drafted letter and followed up with members of the appeals committee regarding paratransit eligibility final decision to update the letter and mail out by deadline
3. Prepared for hearing an eligibility denial appeal by an applicant for the paratransit service provided by PVTA

Products

Meetings

Objectives



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

Task: 3.11 Climate Change Impementation

Progress

1. Reviewed and commented on MA Climate Change Assessment Framework for MA EEA (PG)
2. Attended American Association of Adaption Professionals sessions on Climate Migration (PG)
3. Update information on region's clean energy status for regional economic development planning work.
4. Developed a set of recommendations, informed by research, for the City of Northampton on incorporating climate change mitigation goals into the capital improvement planning process.
5. Work to oversee implementation of regional clean energy climate action plan including engaging directly with member municipalities on local climate action plans and GHG emissions inventories
6. Attended NOAA precipitation webinars 10-4 and 10-12
7. Communicated with member municipalities regarding climate action in Infrastructure funding and local implementation

Products

1. Memorandum with recommendations provided to City of Northampton on 12/29/21

Meetings

Objectives

Task: 3.12 Green Streets and Infrastructure

Progress

1. Drafted scope of work for engineering on 5 to 7 template green infrastructure designs (PG)
2. Prepared summary and corresponded with HCC service learning to try to find art student who can help develop design for signage at Holyoke green infrastructure facilities
3. Prep for presentation on GI Retrofit/NSID Reports for EPA webinar 10-28
- 4.

Products

Meetings

Objectives



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

Task: 4.1 Implementing the Regional Land Use Plan

Progress

1. Communicate with members of regional Smart Growth committee and regional housing committee.
2. Work to oversee regional Smart growth committee, Valley Development Council, and Regional Housing Committee, communicate with members and oversee implementation of regional plans in collaboration with member municipalities
3. Facilitated planning of CPTC workshop on behalf of VDC and RHC scheduled Nov 10
4. Prep for Nov DLS/MARPA presentation on RHC and related regional housing work

Products

Meetings

Objectives

Task: 4.2 Scenic Byways Support

Progress

1. Attended and followed up on MassDOT 12-6-21 meeting to discuss forthcoming byway program (PG)
2. Prepared for and met on 11-3 and 11-16 with TNC staff and Highlands Footpath group to discuss scope of project concept for new Highlands Footpath segment in Chester along Route 20/Jacob's Ladder Trail Scenic Byway
3. Developed simple working map to show area for trail alignment and status of various parcels in area.
4. No hours charged to task

Products

1. simple working map showing area of linkage and status of various parcels

Meetings

1. 11-16-21
attendees: NC's Karen Lombard, Highlands Footpath Inc.'s Andy Myers, Meredyth Babcock, and Jeff Penn
topic: new linkage from Route 20
location: virtual
2. 11-3-21
attendees: TNC's Karen Lombard, Highlands Footpath Inc.'s Andy Myers, Meredyth Babcock, and Jeff Penn
topic: new linkage from Route 20
location: virtual
3. 12-6-21
attendees: MassDOT, and regional scenic byway coordinators
topic: forthcoming restart of federal scenic byways program
location: zoom

Objectives



PVPC (114671) FFY 2022 Activity Progress Report - Quarter 1

Task: 4.3 Local Pavement Management Program

Progress

1. No hours charged to task
2. No hours charged to task
3. No hours charged to task

Products

Meetings

Objectives

Task: 4.4 Local Technical Assistance

Progress

1. Reviewed MEPA documents for Westfield and Agawam and prepared summary comments on transportation issues
2. Attended MEPA Advisory Committee Meeting on 12/17
3. Responded to requests from the City of Springfield regarding Shared Street and Spaces funding
4. Attended Holyoke Bike Ped Advisory Committee Meeting.
5. Reviewed and prepared MEPA review comments on environmental considerations for Agawam Warehouse facility (PG)
6. Responded to request from the City of West Springfield for information on MassDOT reconstruction of Route 10/202
7. Review of Tuckahoe Farm MEPA - ENF
8. Review of Cummington Cemetery MEPA - ENF
9. Responded to a request to a Westfield City Councilor on pedestrian injury and fatality crash data in the city.
10. MEPA review of Chapin Street Hampden -7 home ANR project
11. MEPA review pf MassDOT West Springfield Memorial Drive improvements project

Products

Meetings

1. 12/17
attendees: Roux
topic: MEPA
location: Zoom

Objectives